Do in BDP

Create and update^{*} Listings



Do in Member portal

Confirm products⁺ and change status

• Confirm and Market Property

Link or upload Home Report



• Add Limelight

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- Purchase a Repeat

Enter selling price

Set Sold		Set Pending
Selling price (£	:	
🗄 Residentia	1	Purchase
Hide Renewable Produ	icts	
Renewable Pr	oducts	
Purchase		
Promotional Limeli	ight Web (web-only)

melight Gallery (web-paper)

⁺ Do not confirm *non-standard listings* which have arrived via feed. This includes **rentals, repossessions, promotions** or any other products which do not normally appear as the first item on the menu. If you are unsure how to handle these, please see overleaf or call ESPC business support.

Frequently asked questions

I have updated BDP but my changes are not showing on ESPC

This question most commonly arises because of a time delay. Changes in BDP take up to 30 minutes to show in the Member portal and on espc.com.

If changes do not show up after allowing time for the feed to run, check that the property is not offline or de-activated in the source system. Also check that it has not been sent to the wrong member portal dashboard.

Why does the price/description/image/schedule on ESPC keep reverting back to a previous revision?

This can happen if a change is made via member portal but BDP is not updated. Every time a datafeed is triggered, the out-of-date content overwrites what is in the member portal.

How do I reactivate a Complete listing as



- 1) Call ESPC technology, providing the Registration ID of the old listing and ask to have it 'un-hooked' from the datafeed.
- 2) In BDP, re-activate the ESPC feed for the listing, or make a minor edit in order to trigger a feed
- 3) The next time a datafeed comes in to ESPC the listing will appear on the dashboard as a new, unconfirmed registration.

How do I reactivate a Complete listing as a repeat?

- 1) Call ESPC business support, providing the Registration Id of the old listing and ask to purchase a repeat (subject to availability).
- 2) In BDP, re-activate the ESPC feed for the listing, or make a minor edit in order to trigger a feed.
- 3) Click Market Property in the member portal.

How do I purchase a Repossession listing via feed?

- 1) Discard any member portal dashboard entries for the property, which may have appeared automatically via datafeed.
- 2) Request a repossession listing from ESPC business support, quoting the BDP reference Id
- 3) In BDP, activate the ESPC feed for the listing, or make a minor edit in order to trigger a feed.
- 4) Allow enough time for the full content of the listing to arrive via feed.
- 5) Click Market property in member portal as normal.